

**St. Michael's Church Vestry**  
**Approved Meeting Minutes**  
**1/20/20**

**Present: Fr. Billy Daniel, Andrea Milgate, Marylou Boynton, Liz Porter, Paul Lubberts, Diane Hamilton, Patti Browne, Steve Kelley (remote), Gina Whitcomb (remote), Darcy Lynch.**

**Absent: Phil Irons, Ann Dawson, Ted Canning.**

**Meeting called to order at 7:02 pm.**

**Motion made, seconded and carried to approve the November vestry minutes as presented and the December vestry minutes as amended.**

**Annual Meeting**

Fr. Billy presented an overview.

**Strategic Planning**

*Mission*

Diane Hamilton reported that we are going to pick up our food pantry involvement with a monthly collection. Fr. Billy reported that the mission committee will be reorganized. It will meet once or twice per year as a whole and the sub-committees will meet regularly.

*Expansion*

Fr. Billy reported that they are fixing and adding to the sound system. They are going to add streaming will require a camera for approximately \$1,500. This money will come from the salary of the office coordinator vacancy.

*Finance and Buildings*

MaryLou reported that they have submitted a grant application for the building condition survey. There's three pieces: exterior, mechanical (HVAC, plumbing, electrical) and accessibility. They also sent a copy of the 2017 study of the stained glass. Fr. Billy reported that once we get the survey results we need to form a committee for action. Initially, the committee will be a couple people to review the survey. Fr. Terry Buttwith (from the diocese) will be on the oversight committee which will include MaryLou, Steve Kelley, Darcy Lynch and Diane Hamilton.

**Motion made, seconded and carried to approve the retention of a manager from outside the parish for current and future rental property.**

**Next meeting 2/24/20 6:30 pm**

**OnRealm**

Fr. Billy made a presentation and showed the vestry how to download the app and sign up.

**Budget 2020**

The reduced the office coordinator's hours (and salary), added to the organist salary and the organist continuing education (worship service supplies). The net budget about the same.

**Motion made, seconded and carried to approve the amendment to the 2020 budget.**

**Meeting adjourned 8:19 pm**

1/20/20 meeting

**Respectfully submitted,  
Elaine VanSon Clerk of the Vestry**